

**LOWER ALLEN TOWNSHIP
BOARD OF COMMISSIONERS**

REGULAR MEETING

September 22, 2025

6:00 PM

AGENDA

- 1. Call to Order by President Caron.** Proof of Publication.
- 2. A Moment of Silence and the Pledge of Allegiance.**
- 3. Approval of Meeting Minutes:** Regular Meeting of August 11, 2025
- 4. PUBLIC HEARINGS**
 - a. Appeal by Michael DeLuca regarding his scrap hauler license denial
 1. Applicant testimony and/or witnesses' testimony and cross examination
 2. Township witnesses' testimony and cross examination
 3. Commissioners' questions
 4. Close the record or continue the hearing
 - b. Recess to Verizon Cable Operator Past Performance Review Hearing
 1. Opening remarks - Rebecca Davis, Township Manager
 2. Accepting citizens' comments (as intake only and without discussion)
 3. Close hearing and reconvene the regular meeting
- 5. Audience Participation:** Any item on the agenda or any business pertinent to the Township. We ask that all attendees sign in and those speaking must state their name and address for the record. Please limit discussions to five (5) minutes per person.
- 6. CONSENT AGENDA**

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept a motion to approve the items on the Consent Agenda, which are listed as follows:

 - a. Monthly Director Reports for Community & Economic Development, Finance, Public Works, and Public Safety for August 2025.
 - b. Tax Collector's Monthly Report for August 2025.
 - c. Check Register of September 12, 2025, in the amount of \$309,561.12.

- d. Check Register of September 19, 2025, in the amount of \$256,072.98.
- e. Credit Card Register of September 21, 2025 in the amount of \$33,850.74
- f. Manual Check Register of September 8, 2025, in the amount of \$118.25 to District Court 09-1-01.
- g. Manual Check Register of September 9, 2025, in the amount of \$118.25 to District Court 09-1-01.
- h. Manual Check Register of September 15, 2025, in the amount of \$532.50 to Abbyy USA Software House, Inc.
- i. Payment of Estimate No. 1 to Kinsley Construction, LLC for labor and materials for the 2025 High Properties Basin Retrofit Project in the amount of \$185,194.98.
- j. Payment of three (3) invoices to Pennsy Supply for materials for the 2025 Infrastructure and Paving Project totaling \$154,311.12.

7. PRESIDENT CARON

- a. Accept a motion to approve a manual Check Register of September 18, 2025, in the amount of \$525.00 to Eckert, Seamans, Cherin & Mellott for legal services.
- b. Accept a motion to enact **ORDINANCE 2025-03**, amending, modifying and changing the Lower Allen Township Code Chapter 151, Parks and Playgrounds by implementing smoking prohibitions and increased enforcement for violations.
- c. Accept a motion to enact **ORDINANCE 2025-04**, amending, modifying and changing the Lower Allen Township Code Chapter 40, Planning Commission to authorize the appointment of alternate members.
- d. Accept a motion to enact **ORDINANCE 2025-05**, amending the official map of Lower Allen Township by vacating a portion of a street known as Gettysburg Road.

8. HUMAN RESOURCES

- a. Discussion and possible action: Adopting **RESOLUTION 2025-R-42**, appointing Robert A. Kuzniar, as a Hybrid EMS/PSO, in the EMS and Public Safety Departments, effective September 23, 2025. This is a budgeted position, filling a vacancy left by a resignation, and falls within the Department 415 budget.
- b. Discussion and possible action: Accepting the resignation of Wyatt Pierce, Paramedic in the EMS Department, and the move from full-time to part-time status, effective September 27, 2025.

- c. Discussion and possible action: Authorizing staff to advertise to hire a full-time Paramedic in the EMS Department to fill the vacancy. This is a budgeted position.

9. PUBLIC SAFETY

- a. No agenda items.

10. COMMUNITY AND ECONOMIC DEVELOPMENT

- a. Zoning Hearing Board Update.
- b. Discussion and possible action: Accepting a 90-day extension for SLD #2025-07 Allen Middle School Preliminary/Final Land Development Plan.

11. PUBLIC WORKS

- a. Discussion and possible action: Adopting **RESOLUTION 2025-R-43**, requesting a Category 4 Facilities Local Share Assessment (LSA) grant in the amount of \$123,000 from the Commonwealth Financing Authority to replace the playground structures at Wass Park.

12. FINANCE

- a. Discussion and possible action: Adopting **RESOLUTION 2025-R-44**, adopting minimum municipal obligations (MMO) payable to the Lower Allen Township Police Pension Plan and the Lower Allen Township Non-Uniformed Pension Plan in fiscal year 2026, and appropriating specific sums known as the pension budget for fiscal year 2026.

13. MANAGER

- a. No agenda items.

14. COMMISSIONERS REPORTS

15. EXECUTIVE SESSION

- a. Benefits discussion.
- b. Personnel matter.

16. ADJOURN